

**NETHERWITTON PARISH COUNCIL**  
**DRAFT MINUTES OF THE ANNUAL MEETING HELD ON**  
**TUESDAY 28<sup>TH</sup> MAY 2026**  
**AT 5.30 PM IN NETHERWITTON VILLAGE HALL**

**Present:**

**Councillors:** John Trevelyan  
Geoff Robson  
Alun Moore  
M Robson  
L Spriggs  
J Goodfellow

**Clerk:** D Smith

**Apologies:** None

The meeting commenced at 5.51pm

01/26      **Election of Chairman for 2026/27**

Proposals for Chairman for the forthcoming year were invited.

Councillor Trevelyan was proposed by Councillor Spriggs and seconded by Councillor Moore. The vote was unanimous.

The Declaration of Acceptance was duly signed.

02/26      **Election of Vice Chairman for 2026/27**

Proposals for Vice Chairman for the forthcoming year were invited.

Councillor G Robson was proposed by Councillor Trevelyan and seconded by Councillor Spriggs. The vote was unanimous.

03/26      **Declarations of Interests**

There were no declarations of interest on this occasion.

04/26      **Public Participation Time**

There were no public questions on this occasion.

05/26      County Councillor Update

There was no update on this occasion.

06/26      Financial Matters

a.      Year end Accounts for 2025/26

Members are requested to scrutinise and approve the following documents in relation to the Annual Governance and Accountability Return (AGAR) 2024/25 (see appendix A).

- (i)      Annual Internal Audit Report
- (ii)     Section 1 – Annual Governance Statement
- (iii)    Draft Accounts for 2025/26
- (iv)    Section 2 – Accounting Statement and Explanation of Variances
- (v)    Certificate of Exemption

**RESOLVED**

Members approved all the above documents.

b.      Payments & Receipts

Members were provided with a payments list and budget report up to 15<sup>th</sup> May 2026.

**RESOLVED**

Information duly noted.

c.      Insurance

Members were asked to approve a quotation of £416.25 for insurance cover for 2026/27 with Gallagher Insurance.

**RESOLVED**

To approve the above quotation.

07/26      Minutes of the Meeting held on 5<sup>th</sup> March 2026

Members were asked to approve the above minutes.

**RESOLVED**

That the above minutes, copies of which have been circulated to each member, be approved and signed as a correct record by the Chairman.

08/26      Matters Arising from Previous Council Meetings

There were no matters arising on this occasion.

09/26      Town and Country Planning Act 1990

There were no applications to consider on this occasion.

10/26      Netherwitton Church Yard

Members were asked to consider purchasing compost bins, a wooden bench and contributing to the Northern Saints information board.

**RESOLVED**

Members were mindful to contribute to the information board.  
To establish the cost of the information board and where it will be sited.

11/26      Grant Funding

Members were asked to consider a donation to Northumberland Citizens Advice Bureau.

**RESOLVED**

To approve a donation of £100.

12/26      Any Other Urgent Business

There was no other urgent business on this occasion.

13/26      Dates of Next Meetings

The next meeting will take place in September 2025. Dates to be circulated.

The meeting concluded at 6.12pm.