

NETHERWITTON PARISH COUNCIL

Clerk: Miss Dee Smith

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NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held on Thursday 28th May 2026 at 5.30pm at Netherwitton Village Hall for the purpose of transacting the following business. Members of the public and press are invited to attend.

The meeting will be preceded by the Annual Assembly of the Parish at which any elector of the parish can attend and speak.

ANNUAL MEETING AGENDA

1. Election of Chairman for 2026/27

Councillor J Trevelyan will ask for nominations to elect the Chairman of the Parish Council for 2026/27.

2. Election of Vice-Chairman for 2026/27

To elect the Vice-Chairman of the Parish Council for 2026/27. The new Chairman will ask for nominations.

3. Apologies for Absence

4. Declarations of Interests

Members are invited to declare disclosable pecuniary interests and other interests on items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

5. Public Participation Time

In accordance with Section 3(e) of the Netherwitton Parish Council Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council reserves the right to respond or debate the issue at a later date.

No questions have been received on this occasion.

6. County Councillor Update

7. Financial Matters

a. Year end Accounts for 2025/26

Members are requested to scrutinise and approve the following documents in relation to the Annual Governance and Accountability Return (AGAR) 2025/26 (see appendix A).

- (i) Annual Internal Audit Report
- (ii) Section 1 – Annual Governance Statement
- (iii) Draft Accounts for 2025/26
- (iv) Section 2 – Accounting Statement and Explanation of Variances
- (v) Certificate of Exemption

b. Payments & Receipts

Members are provided with a payments list and budgetary control report up to 15th May 2026 (see appendices B & C).

c. Insurance

Members are asked to approve a quotation of £416.25 for insurance cover for 2026/27 with Gallagher insurance.

8. Minutes of the Meeting held on 5th March 2026

Members are asked to approve the above minutes (see appendix D).

9. Matters arising from previous Council meetings

There are no matters arising on this occasion.

10. Town and Country Planning Act 1990

There are no planning applications on this occasion.

11. Netherwitton Church Yard

Members are asked to consider purchasing compost bins, a wooden bench and contributing to the Northern Saints information board.

12. Grant Funding

Members are to consider a donation for Northumberland Citizens Advice Bureau (see appendix E).

13. Any Other Urgent Business

To consider any other urgent business which is for information only.

16. Dates of Future Meetings

The Clerk will circulate dates for future meetings.

Yours sincerely

Miss Dee Smith
22nd May 2026