

NETHERWITTON PARISH COUNCIL

Clerk: Miss Dee Smith

Email: netherwittonpc@gmail.com

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held in Netherwitton Village Hall, Netherwitton at 5.30pm on Wednesday 20th November 2024 for the purpose of transacting the following business. Members of the public and press are invited to attend.

AGENDA

1. Chairman's Announcements

2. Apologies for Absence

3. Declarations of Interest

Members are requested to advise Council of any Declarations of Interest appertaining to the following agenda items.

4. Public Participation Time

In accordance with Section 3(e) of the Netherwitton Parish Council Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council reserves the right to respond or debate the issue at a later date.

There are no public questions on this occasion.

5. Police Update

6. County Councillor Update

7. Minutes of the Meeting of Council held on 25th September 2024

To approve the above minutes of the Meeting held on 25th September 2024 (see appendix A).

8. Matters arising from previous Council meetings
- (i) **Min 19/24 (07/24) (09/23) (49/22) (35/22) (22/22) (09/22) (57/21) (45/21) (21/21) (12/21 (b)) - Defibrillator**
- The Clerk will give an update on the night.
9. Town and Country Planning Act 1990
- There are no planning applications to consider on this occasion.
10. Financial Matters
- (i) Members are asked to approve the enclosed payments/receipts list and budgetary control report (See appendices B and C).
- (ii) Members are asked to consider a grant for Netherwitton PCC.
- (iii) Members are asked to consider the precept for 2025/26 (see appendix D).
11. Any Other Urgent Business
- To consider any other urgent business which is for information only.
12. Date and Time of Next Meeting
- To be considered on the night.

Yours sincerely

Miss Dee Smith
13th November 2024

NETHERWITTON PARISH COUNCIL
DRAFT MINUTES OF THE MEETING HELD ON
WEDNESDAY 25TH SEPTEMBER 2024
AT 5.30 PM IN NETHERWITTON VILLAGE HALL

Present:

Councillors: J Trevelyan (Chairman)
Geoff Robson
Mark Robson
A Moore

Clerk: D Smith

Apologies: Cllr L Spriggs
Cllr J Goodfellow

13/24 Chairman's Announcements

The Chairman welcomed everyone present.

14/24 Declarations of Interest

There were no declarations on this occasion.

15/24 Public Participation Time

There were no public present and no questions on this occasion.

16/24 Police Update

There was no update on this occasion.

17/24 County Councillor Update

The Clerk gave an update received from Councillor Glen Sanderson on the night.

RESOLVED

Information duly noted

18/24

Minutes of the Annual Meeting held on 28th May 2024

Members were asked to approve the above minutes.

RESOLVED

- (a) That the minutes of 28th May 2024, a copy of which had been circulated to each member, be approved and signed as a correct record by the Chairman.

19/24

Matters Arising from Previous Council Meetings

Min 07/24 (45/23) (34/23) (22/23) (09/23) (49/22) (35/22) (22/22) (09/22) (57/21) (45/21) (21/21) (12/21 (b)) - Defibrillator

Councillor M Robson advised members that there is still no progress on the defibrillator for Stanton. The Clerk asked if the defibrillator at Longwitton had been used as The Circuit was showing that it had been.

RESOLVED

- a. To contact Hartburn Parish Council and ask them about a battery defibrillator.
- b. To find out if the defibrillator at Longwitton has been used recently.

20/24

Town and Country Planning Act 1990

There were no applications to consider on this occasion.

21/24

Financial Matters

- a. Members were asked to approve the payments and receipts report and budgetary report up to 31st August 2024.
- b. Members were asked to consider at grant request for Netherwitton Village Hall.

RESOLVED

- i. Members approved the above payments and receipts and budgetary report.
- ii. To approve a grant of £900 for the village hall.

- 22/24 External Audit 2023/24
- Members were advised that no issues were raised during the above audit.
- RESOLVED**
- Information duly noted.
-
- 23/24 Christmas Tree
- Members were asked to consider a request from a resident for a Christmas tree on the green outside the village hall.
- RESOLVED**
- To advise the resident that although it is a lovely idea, it is not practical due to the lack of electricity at the site and concerns about its stability, particularly in adverse weather conditions.
-
- 24/24 Local Transport Plan Capital Programme 2025/26
- Members were asked to consider their top three highways and transport priority issues for Netherwitton Parish so they can be considered for inclusion in the above programme.
- RESOLVED**
- No issues were identified.
-
- 25/24 Draft Rights of Way Improvement Plan
- Members were asked to consider comments to the above consultation.
- RESOLVED**
- No comments were made.
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- 26/24 Bus Service Improvement Plan
- Members were asked to consider the above plan
- RESOLVED**
- No comments were made.
-
- 27/24 Annual Joint Town & Parish Autumn Conference
- Members are advised that the above conference takes place on Thursday 3rd October at County Hall, Morpeth.

RESOLVED

No one available to attend.

28/24 Any Other Urgent Business

There was no other business on this occasion.

29/24 Dates of Next Meeting

The next meeting will take place on 20th November 2024.

The meeting concluded at 6.00pm.

FINANCIAL LIST – APPENDIX B

Payments

Date	Cheque No			£ p
01.09.2024	S/O	All Seasons	Grass cutting Sept 2024	150.00
25.09.2024	DD	NCC	Payroll Aug 2024	221.38
30.09.2024	S/O	Unity Trust	Bank Charges	18.00
01.10.2024	S/O	All Seasons	Grass cutting Oct 2024	150.00
15.10.2024	DD	NCC	Payroll Sept 2024	221.38
17.10.2024	Bacs	Netherwitton Village Hall	Grant	900.00

Receipts

Date	Cheque No			£ p
05.09.2024	DD	NCC	2 nd half Precept	3800.00

NETHERWITTON PARISH COUNCIL

Budgetary Control Report 2024/2025 up to 31st October 2024

	2024/2025 Budget	Spend at 31.10.24		Expected turn out
		sub-total		
	£	£ p	£ p	£
Balance brought forward at 1st April 2024	8,665.22		8,665.22	
Add Receipts				
Precept 24/25			3,800.00	7,600
VAT Reclaim			290.90	
Precept 24/25	0	0.00	3,800.00	0
Receipts to date				0
Sub-total	8665.22		16,556.12	7,600
Deduct payments				
Clerk's Salary	2,600	1691.04		2,300
Salary admin costs	180	70.81		135
Workplace pension admin costs	100	0.00		100
Clerk's travel costs	50	0.00		50
Training costs	0	0.00		70
Meeting room hire	60	40.00		60
IT/Website/DPA	150	110.00		150
Insurance	450	414.75		370
Internal Audit fees	80	70.00		40
NALC Subscription	95	94.70		95
Other Subscriptions/minor grants	250	0.00		150
Other grants LGAct 1972 s. 137	1700	900.00		1600
Projects	0	400.00		0
Grass Cutting	2000	1050.00		1900
Election costs	250	0.00		250
Bank Charges	70	36.00		0
Defib	150	0.00		300
VAT paid	50	352.59		30
Project - Hedging		1368.50		
Payments to date	8,235	0	6,598.39	7,600
Balance in hand per cash book			£9,957.73	0
Cash at Bank 31.10.2024			10,179.11	
less unrepresented payments			221.38	
Add income not yet credited			0.00	
Agreed to cash book balance			9,957.73	

Notes

Unrepresented Payments	Cheque no.	£ p
Oct Salary 24		211.38

		£211.38

Earmarked Balances	b/f	
Projects	514.98	
Election costs	2350.00	
Working balance	7,092.75	
Total		9,957.73

**Netherwitton Parish Council -
Budget & Precept 2025/2026**

	Budget 2024/25	Actual to 31.10.2024	Budget 2025/26	Notes
	£	£ p	£	
PAYMENTS				
Administration				
Salaries	2,600	1,691.04	2,800	
Salaries admin costs	180	70.81	180	NCC agent for NPC
Workplace pension - admin costs	100	0.00	0	NEST pension - Opted out
Meeting room hire	60	40.00	80	
Insurance	450	414.75	450	
Internal audit fee	80	70.00	80	
External audit fee	0	0.00	0	no fee charged
Clerk - NALC subscription	95	94.70	110	
IT/Website/DPA	150	110.00	150	Website hosted by Nalc/ICO reg
Election costs	250	0.00	250	inc by-election contingency
Training costs	0	0.00	0	
Clerk's travel costs	50	0.00	50	45p per mile
Other subs/Grants LGAcad 1972 s137	250	0.00	250	
Bank Charges	70	36.00	80	
VAT Paid	50	352.59	50	
Administration total	4,385	2,879.89	4,530	
Projects	0	0.00	0	use EMR
Grants				
PCC - Cemetery maintenance	850	0.00	900	
Village Hall - repairs & maint.	850	900.00	900	
Car damage	0	400.00		
Project - Hedging	0	1,368.50		
Defib	150	0.00	150	ongoing service/maintenance
Grants Total	1,850	2,669	1,950	
Village Green grass cutting	2000	1,050.00	2000	
Total Payments	8,235	6,598.39	8,480	
Receipts	0	0.00	0	
Total Net Expenditure	8,235	6,598.39	8,480	

	£
Opening balance 01/04/2024	8665.22
Add precept 2024/25	7600
Vat 126	290.9
Sub-total	16556.12
Less net expenditure	8,235
Estimated balance in hand 1/4/2025	8,321
Ear marked balances at 31/03/2025	£
Election costs	2,350
Projects	514.98
Working Balance	5,456
Total	8,321

£	Precept
7600	2024/2025
7600	2023/2024
7600	2022/2023
7600	2021/2022
7600	2020/2021
7600	2019/2020
7600	2018/2019
7600	2017/2018
7600	2016/2017
6,500	2015/2016
6,500	2014/2015
5,374	2013/2014
5,000	2012/2013
3,750	2011/2102
3,750	2010/2011
3,750	2009/2010
3,750	2008/2009
3,750	2007/2008
7,600	2025/2026

Approved at the parish council meeting held on